

## **Production Meeting #4**

*Wednesday, April 20<sup>th</sup>, 2016*

**Attended:** L. Alessandra, S. Han, R. Simpson, T. Wetter, B. Hilburn, M. Kunkel, T. Munn, R. Femling, K. Doiel, M. French, M. Cooper, E. Battas

**Start Time:** 12:00pm

**End Time:** 1:00pm

**Countdown: 21 days until tech**

## **General Notes**

- Lyn will talk to the cast about their holsters, and if they need one, we will make sure they use a gun that fits in a holster we already have.

## **Publicity**

- Box Office is open this week.
- We have headshots starting tonight.
- Lyn will ask the cast for bios.
- Michael would like to build a photo gallery of renderings and the model from Sojin and Kristine by next Wednesday, the 27<sup>th</sup> of March. 5 or 6 photos is enough.
- Michael is scouting out a location for the publicity shoot. He will be looking at the back of Cruess Hall.
- The Photo Shoot is happening on the 29<sup>th</sup>. Cast will come in at 3pm and we can begin shooting at 5 or 5:30pm.
- Michael is working on getting advertisements for the Library Exhibit once it is a finished exhibit, as it is in process.
- Karma will be talking to the cast on Saturday. We may be able to film sections of the talk and rehearsals as advertisement.

## **Scenic**

- The surround pipe should only be used in Act 3.
  - The tabs should not be a problem for entrances and exits. The tabs may affect how electrics are run and potentially the wagons and tall pieces of scenery.
- Sojin will resend the most up to date car drafting to Myke.
- The SL wall is in process. We are finishing up the frame. It is movable and on caster. The pillar and door are on it, and they are double checking that all is rigid and will not fall or

damage anyone or anything. We will be able to use it in rehearsal tonight. Myke will put it in place for tonight's rehearsal.

- As soon as we have the walls in place, we can tape the final placement for the TV practical plug.
- For the fire, we are looking at plugging into the footlight trough or a trap.
- We can add a pull rope to the fire to help move it easier.
- Sojin will look at creating something to hide the fresnels.
- Myke and Mindy will discuss the position of the chaise so it can be secured down.
- Mindy would like to discuss with Myke how we can fix up the blue chair for Act 2 if possible.

### **Shadow Play**

- Mindy would like to get the Shadow Play Cast onstage to work with the rest of the cast sooner than originally planned. We will look at schedules and find a time to get them in sooner.
- It looks like the actual distance is closer to 15 feet.
- Raissa will look into string or wire to get the smoke to come from below.

### **Props**

- Lyn and Myke pulled a deal of props yesterday .
- Crash pads may not be needed, as the boat is lower to the floor than original thought, so the pads in Arena may be enough.
- Lobsterscope- TBD with Mindy and Tom.
- Since costumes is going to the Thrift stores, they will look for backpack options.
  - Tom and Brice have larger backpacks that can be used for the show.

### **Costumes**

- The costume shop will be thrifting this week.
- We have more fittings this Friday.
- They are going to work on the shadow curtain on Friday.
- The China silk is in the costume shop. Roxanne wants to know what the panel needs are. We would likely need to use the 14 yard panels on the back. We need four 16'+ feet panels.
- Mindy and Kristine will be meeting after this meeting.
- S. Lily will be Willy and J. Moscato will be Quimby.
- Since costumes is going to the Thrift stores, they will look for backpack options. We will need 4 more.

### **Music/Sound**

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- Mindy would like to talk to Christian about the transition for the Act 3 Prologue (“A Call Came on the Radio”) into the rest of Act 3, as a lot of people are singing while also moving the boat and doing a lot more.
  - We would like to have the percussion instruments from Music by Friday if possible.

### **Lighting**

- Tom will look at stock to figure out what substitutions can be made before sending in info to STL this weekend.
- It does not look like we can get more gobos for the curtain between acts, but we may be able to do something with projections.
- The color schedule has already been distributed to lighting to start cutting colors.
- The plot still needs a few adjustments.
- We have not yet checked the strings of lamps that we have in stock. Myke will go downstairs with Tom and Tristan to discuss the strings of light that we have and need.
- We will use black wrap on the footlights at the edge of the stage.

### **Projections:**

- Tom has some images that he will put on drop box for the cloud images.